

NAFRINET Work Program 2008

Abbreviations:

NECI: Network Coordinating Institute (=Borj Cedria Technopark, BCTP); NACI: National Coordinating Institute; NIs: National Institution; Q1, Q2, Q3 and Q4: Year quarter 1, 2, 3 & 4.

Priority Work Program I: Information and Communication Services

Objectives	Activities	Detailed Description	Objectively verifiable indicators	Timetable 2008				Responsible	Resources
				Q1	Q2	Q3	Q4		
OP1-1. NECI & NACIs have sufficient communications infrastructure and agreed reporting structures	A1-1-1. Conduct a LOOP information and communications needs assessment		Information available on what exists & what is needed (Assessment report)	x				NECI	Time
	A1-1-2. Ensure NACIs & NECI have access to appropriate communication facilities		NACIs & NECI have access to internet (have computers with modem, internet access, e-mails, burners, CD-ROMs)	x				NECI & NACIs	Time & Money
			Regular electronic communication established between NACIs & NECI & TecSec	x					Time & Money
	A1-1-3. Produce a preliminary subregional database of experts		Production of a comprehensive list of the sub-region taxonomic experts & their specializations, institutions, works & publications and full contacts			x		NECI, NACIs & NIs	Time
Dissemination of such list to all NACIs, NIs & partners						x	NECIs & NACIs		
A1-1-4. Design, set up and maintain a regularly updated NAFRINET website			NAFRINET website hosted on (to be identified) and linked with BioNet & EuroMed websites			x		NECI	Time & Money

Objectives	Activities	Detailed Description	Objectively verifiable indicators	Timetable 2008				Responsible	Resources
				Q1	Q2	Q3	Q4		
	A1-1-5. Production and dissemination of Newsletters		Newsletter on NAFRINET developments and other related news, issued twice a year and circulated to an email contact list (members & partners)				x	NECI	Time & Money
	A1-1-6. Production of a Brochure		Production of a document setting out mission & objectives of the LOOP, informations on NACIs,...		x			NECI	Time & Money
			Brochure printed (distributed at meetings & conferences)			x			
OP1-2. Collaboration with other relevant initiatives	A1-2. Establish contact with all relevant initiatives and partners		Drawing up of a list of all possible partner initiatives & organisations			x		NECI, NACIs & NIs	Time
			LOOP is networking nationally, subregionally & globally with partners and initiatives such as: EuroMed, OPTIMA, IUCN, EcoPort, ... GBIF, ARENA, CANMRE, ...				x		
OP1-3. Ensure access to databases and major published reference works	A1-3. Access to Taxonomic monographs, Red Lists of endangered species, quarantine checklists, etc.		Subscriptions to key serial journals, purchase of appropriate publications		x			NECI, NACIs & NIs	Time & Money
			Establishment of the LOOP Library				x		Time & Money

Priority Work Program II: Human Resources Development (Training)

Objectives	Activities		Objectively verifiable indicators	Timetable 2008				Responsible	Resources
				Q1	Q2	Q3	Q4		
OP2. Identify taxonomic training needs and resources required	A2-1. Identification of knowledge & skills gaps at different educational levels, including vocational, technical and higher academic levels		Curricula revised and deficiencies recorded			x	x	NACIs & NIs	Time
	A2-2. Identification of training courses, workshops, materials, resource institutes, trainers and other opportunities		Report listing such opportunities and describing how to make best use of it for purposes of taxonomic capacity building			x	x	NECI & NACIs	Time & Money

Priority Work Program III: Cure, Maintenance and Strengthening of Collections

Objectives	Activities		Objectively verifiable indicators	Timetable 2008				Responsible	Resources
				Q1	Q2	Q3	Q4		
OP3. Assess the status of existing facilities and resources	A3. Conduct a needs assessment of the current strengths and weaknesses, including collections, taxonomic range, housings, environmental control, collection documentation and management procedures and support services, curatorial expertise and taxonomic capability		Needs assessment team established; methodologies developed and standardized			x	x	NACIs & NIs	Time
			Taxonomic facilities and resources inspected at NACIs and NIs and those needing rehabilitation identified			x	x	NACIs & NIs	Time & Money
			Options for establishing specialised National Taxonomic Reference Centres and/or museums recommended			x	x	NACIs & NIs	
			Copies of the report submitted by NACIs to to the NECI and their national CBD Focal Point for inclusion in Country Reports to COP			x	x	NECI & NACIs	

Priority Work Program IV: Development and Application of Appropriate Technologies and Tools

Objectives	Activities		Objectively verifiable indicators	Timetable 2008				Responsible	Resources
				Q1	Q2	Q3	Q4		
OP4-1. Improve specialist and non-specialist skills, knowledge and taxonomic capability	A4-1. Identify the priority animal, plant and micro-organism groups at morphological and molecular levels and the appropriate technologies and tools according to needs		A report comprising a list of such priority groups and relevant technologies and tools needed Each country will identify the groups they are interested in e.g. plants (Morocco, Algeria), insects (Egypt, Tunisia)			x	x	NACIs & NIs	
OP4-2. Adopt BIOMAP like format for taxonomic data in NAFRINET countries	A4-2. BioMAP (Egypt) will send their standard-format Excel sheet, and explain the process via emails for the countries to start entering their data	Countries (Algeria, Morocco and Tunisia) will each contract two people for data entry, guided by specialists, to enter the data on the BioMAP sheet. The contract will be for six months, covered by the available seed money		x	x			NACIs	
OP4-3. Mapping and Digitizing Fauna and Flora of NAFRINET Collections	A4-3-1. countries collect available maps (digitized; if possible), including geology, soil, climate, Protectorates, altitude, habitat etc. in order to help the process of mapping and generating biodiversity predictions for the target group in each country			x	x	x	x	NACIs	
	A4-3-2. Digitizing and mapping the fauna and flora of the collections of NAFRINET countries			x	x	x	x	NACIs & NIs	

Priority Work Program V: Establishment and Sustainability of NECI & LOOP

Objectives	Activities		Objectively verifiable indicators	Timetable 2008				Responsible	Resources
				Q1	Q2	Q3	Q4		
OP5-1. Ensure a system is in place for the sustainable operation of the NECI through a combination of BioNET seed funding, NECI support and funding agency contributions	A5-1-1. Develop a plan for sustainable provision of NECI operational costs and activities		Plans and budgets established and submitted to LCC	x	x			NECI	
			Financial sustainability control mechanisms put in place		x				
			A request for funding of the NECI budget for the first 3 years from NAFRINET's inception is submitted to funding agencies		x				
	A5-1-2. Set up logistics and basic working tools		The NECI office established & equipped	x				NECI & NACIs	Money Money Time & Money
		A NECI Secretary is recruited	x						
		The NECI and each NACI Coordinator/Secretariat trained in project management and proposal development			x				
A5-1-3. Support NAFRINET linkages with NACIs, NIs, other LOOPs & the TecSec		Contact between NACI and NECI on a regular and frequent basis & NACIs update NECI on activities on a termly (3 months) basis	x				NECI & NACIs	Time & Money	

Objectives	Activities		Objectively verifiable indicators	Timetable 2008				Responsible	Resources
				Q1	Q2	Q3	Q4		
			1 technical and scientific exchange visit completed by 1 or more participants/country every year				x	NACIs	Time & Money
OP5-2. Enhance awareness of the LOOP	A5-2. Carry out sensitization and encouragement activities		LOOP publicity material available at events organized by collaborating partners			x		NECI & NACIs	Money
			1 taxonomic/biodiversity sensitization workshop held for policy makers in year 1 & year 3 per country				x		Money
			1 public sensitization workshop/ country on bio-safety, bio-prospecting and Intellectual Property Rights (in year 1 & year 3)				x		Money
OP5-3. Increase awareness, commitment and use of national and sub regional taxonomy services	A5-3-1. Involve and/or collaborate with relevant institutions and organizations		Appropriate institutions & organizations involved in NAFRINET as NIs or associate members	x	x	x	x	NECI &	
			Conventions of collaboration signed with relevant partners			x	x		
	A5-3-2. Attract concrete support from public departments						x	NACIs	
OP5-4. Set up strategies and guidelines for the LOOP	A5-4. Draw up planning and work programs		National workshops held in each member country by September-October of this year			x		NACIs	Time & Money

Objectives	Activities	Objectively verifiable indicators	Timetable 2008				Responsible	Resources
			Q1	Q2	Q3	Q4		
		The first LOOP planning and coordinating workshop organized by the end of this year				x	NECI	Time & Money
		A meeting will be held in Egypt in Feb. 2008 to discuss the outputs of the database and the CHM. SAMY ZALAT will prepare the agenda and the estimated costs for the meeting						
		A meeting will be organized in Tunisia in March-April 2008 to discuss the final outputs of the last year, and put a plan for the future of NAFRINET						
OP5-5. Promote national and subregional policies on taxonomy and biodiversity studies	A5-5. Stress on taxonomic aspects in all national and subregional policies, studies, programs related to biodiversity and sustainable development	NACIs liaise on a continuous basis with Focal Points of the CBD and other relevant conventions & initiatives	x	x	x	x	NECI & NACIs	